

Job description

Job: Digital Workplace Junior Solution Architect
Department: Digital Workplace Collaboration

Main purpose:

The Digital Workplace Junior Solution Architect ensures the operation of Digital Workplace Solutions, Business Solutions and the Power Platform. This position supports the IT personnel in the branches through an effective IT Service Desk and assists other solution architects.

Main tasks / responsibilities:

- Operation, monitoring, and maintenance of solutions within the Digital Workplace making use of tools available like:
 - M365 Services (e.g. SharePoint Online, Teams)
 - Power Platform
 - Third-Party Add-ons and Customizations (e.g. Valo, Skybow, Azure Functions)
- Operation, monitoring, and maintenance of the whole Microsoft Power Platform for global stakeholders like:
 - Corporate IT departments
 - Functional departments
 - Regions
 - Power users
- Operation, monitoring, and maintenance of a SharePoint on premises application platform and its hosted solutions
- Provide solutions based on solution designs that fit to business requirements and solution development standards
- Create and maintain documentation for services in use
- Management of incidents and service requests in close collaboration with the ALPLA locations worldwide, suppliers, and co-workers
- Support corporate projects and assist other specialists

Job Holder profile:

- Seniority
 - Less than 4 years of work experience in the following professions
 - Suitable education or practical experience
- Professional Competence
 - Knowledge of current Microsoft technologies of the M365 ecosystem
 - Ideally, first experiences of the Power Platform
 - Ideally, first experiences in providing and maintaining low-code / now-code solutions
 - Ideally, first experiences in Azure Services
 - Experiences with IT user support
 - Offers proposals and solutions
- Methodical competence
 - Analytical thinking
 - Reliable and well-structured method of work
 - Works independently
 - Completes tasks successfully punctual and with required quality
- Social competence



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- Team player
- Soft skills
 - Outstanding bilingual communication skills (English and German)